Keinton Mandeville Parish Council

I hereby give you notice of the monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 06 June 2023 at 1930** at Keinton Mandeville Village Hall

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 Kaye Elston , Clerk 31.05.2023.

Public session will take place at 7.30pm, prior to the formal council meeting and will include a representative from (Angus) re Planning Application

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| **1** | **Apologies for absence** |
| **2** | **Declarations of interest** |
| **3.0** | **Minutes of last meeting 02.05.2023:** * Agree the minutes as a true and correct record of the meeting held.
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| **4.0** | **Actions and Minutes arising*** Review actions at the end of the minutes
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| **5.0** | **Co-option of new parish councillor*** Nomination Keith Sturgess
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| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:* **20/03613/FUL Land off Church Street and Land Adjoining Primary School at Christles Lane, Keinton Mandeville** – Erection of 30 No dwellings (Use Class C3). - update
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| **5.1** | **Determination of Planning.** Receive the following notices: * **23/00026/HOU The Tithe Barn, Queen Street, Keinton Mandeville, Somerton TA11 6EG** – Installation of replacement entrance gates, installation of rooflights, alterations to the existing rooflights and installation of window. **Application permitted with conditions.**
* **Land rear of playing field, Cottons Lane, Keinton Mandeville, Somerton TA11 6DQ** – Tree Preservation Order 13.04.23.
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| **5.2** | **Other planning matters.** * Neighbourhood Plan – analysis of questionnaire to community responses
* Next steps update
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| **6.0** | **Environment Champion Update.** * Open Gardens Event
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| **7.0** | **Finance and Payments (RFO – Clerk)****Payments** To be confirmed at the meetingKaye Elston (salary) |  |
| **7.1** | **Receipts:**  |  |
| **7.2** | **Review of Accounts.** * Internal auditor report 2022-23
* Annual Return 2022-23 signing off to send to external auditor
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| **7.3** | **Other finance matter** * Planned spending for reserves
* Quotes from D Ruddle for maintenance work
* Purchase of wooden training in Happy Tracks
* S106 funding - update
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| **7.4** | **Grant requests.** Receive the following grant requests: |
| **8.0** | **Highways.** Consider the following and agree any actions arisingUpdate / Items to report* Comparison Quote for drainage work and verge clearance
* Traffic / Highways Consultant Summary Report following visit to the village
* Traffic on Row Lane - discussion
* Reports of issues in the village

**Speed Indicator Device Report*** Data sent out to councillors for

**Community Speedwatch Report (CC) – update** |
| **9.0** | **Parish Paths.** Update / items to report. * Heritage trail update (TR)
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| **10.0** | **Play Areas.** **Happy Tracks / Skatepark*** Inspection updates
* Grass cutting - decision
* Tree maintenance update
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|  | **Flower Competition*** Tasks to be completed
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| **11.0** | **Methodist Church*** Options to be used as a community facility - information
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| **11.0** | **Maintenance.** * Consider and agree maintenance requirements for Ranger
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| **12.0** | **Village Hall Report (CC)** |
| **13.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:* Service to the Community Award – agree a nomination
* Keinton Mandeville School – thank you for coronation mugs
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| **14.1** | **Correspondence. Circulation** * Parish Online Newsletter
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| **15.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. |
| **16.0** | **LCN Membership.** * Update and plan for attending going forward
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| **17.0** | **Future agenda Items**  |
| **18.0** | **Any other reports –**  |
| **19.0** | **Date of next meeting: 04.07.2023 at 1930** |